

**Members of Singleton Parish Council are summoned to a meeting on
Wednesday 15th March 2017 at 7.00pm in Singleton Village Hall**

Signed & dated *Caroline Davison*, Clerk & RFO to Singleton Parish Council 10.03.17

AGENDA

Part I

1. Apologies for absence

2. Declarations of Interests

- a) To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.
- b) To consider any Dispensation Requests received by the Clerk not previously considered.

3. Minutes

Approve and sign the Minutes of the previous meeting held on 18th January 2017.

4. Co-option of New Parish Councillors

To consider any expressions of interest in becoming a co-opted Member of the Council received by the Parish Clerk.

5. Public Open Forum

6. Reports – to receive relevant reports (5 mins each report including Q & A) from the:

- a) Chairman
- b) District Councillors – Mr Henry Potter, Boxgrove Ward
- c) County Councillor – Mr Jeremy Hunt, Chichester North - WSCC

7. Finance and Corporate

- a) To receive an update report from the Clerk in respect of Income and Expenditure for current Financial Year.
- b) To authorise payments for period 19th January to 15th March 2017

8. Planning

Planning Applications, Decisions & Appeals 19th January to 15th March 2017

9. Car Parking at Fox Goes Free

To receive a report by Cllr Jon Ward and agree any decisions therein.

10. New Defibrillator

- a) To receive verbal update report by Parish Clerk.
- b) To agree individual to carry out test Emergency Call.
- c) To agree that the Chairman sign all relevant documentation
- d) To agree the arrangements and attendees for training

11. Parish and Community Noticeboards

- a) To receive an update report by Clerk
- b) To consider constraints of current CIF application
- c) To discuss funding options for replacement noticeboards

12. Painting of Railings along A286

- a) To receive an update report from Cllr Diana Parish
- b) To confirm number of volunteers available from Parish for painting
- c) To agree funding sources for project
- d) To nominate Parish Councillors to assist with project management and refreshments

13. Sewage Discharge into River Lavant

To receive a verbal update report from Cllr Jon Ward

14. Emergency Equipment and Emergency Plan

- a) To discuss optimum storage locations for emergency equipment
- b) To consider progress in respect of updating Emergency Plan

15. Goodwood VDS Meeting

To receive a verbal report from Cllr Diane Snow.

16. Projects for 2016/17 and 2017/18

- a) Outstanding maintenance projects in play area for 2016/17
- b) Identification of other projects for 2017/18

17. Items for Agendas of Future Meetings

18. Annual Parish Meeting and Annual Meeting of the Council

- a) To decide whether to hold both the Annual Parish Meeting and
- b) consecutively on Wednesday 17th May 2017.
- c) To consider another date (if necessary) for the Annual Parish Meeting.
- d) To determine the arrangements and format for the Annual Parish Meeting.

19. Exclusion of the Press and Public

That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Part II

20. Cemetery Restoration Project

- a) To receive an update report from the Chairman in respect of restoration works to cemetery
- b) To agree how to address concerns
- c) To discuss funding for remaining works including signage
- d) To discuss arrangements and details of Grand Opening

21. Community Land Trust

Filming of Parish Council Meetings and use of social media

During this meeting the public are allowed to record or film the meeting or to use social media, providing it does not disrupt the meeting. You are encouraged to let the Parish Clerk know in advance if you wish to record or film. Mobile devices should be switched to silent to the duration of the meeting.